



Veazie Town Council

Regular Meeting

August 11, 2014

AGENDA

- ITEM 1: Call to Order
- ITEM 2: Secretary to do the Roll Call
- ITEM 3: Pledge of Allegiance
- ITEM 4: Consideration of the Agenda
- ITEM 5: Approval of the July 28th, 2014 Council Meeting Minutes.
- ITEM 6: Comments from the Public

New Business:

- ITEM 7: Awarding of paving bid
- ITEM 8: Awarding of tax acquired property bid

Old Business:

- ITEM 9: Charter Changes
- ITEM 10: Water Testing Discussion
- ITEM 11: Manager's Report
- ITEM 12: Comments from the Public
- ITEM 13: Requests for information and Town Council Comments
- ITEM 14: Review & Sign of AP Town Warrant #3 and Town Payroll #3.
School Payroll Warrant #3 and AP School Warrant #3.
- ITEM 15: Adjournment

Tammy J Perry
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Robert Rice
1116 Buck Hill Dr
942 -3064

Karen Walker
1002 Mutton Ln
947-0458

David King
1081 Main St
942-2376

Agenda Items For August 11, 2014 Council Meeting

ITEM 7: The opening of the paving bids will occur at 1200PM on August 11th. The results of these bids will be present to the Council with the hopes of awarding the bid so the projects can move forward

ITEM 8: The opening of the bids received on the tax acquired property will be opened 1100AM on August 11th. The results of these bids will be presented to the Council with the hopes of awarding the bid so the sale can move forward

ITEM 9: The members of the Council will review a final copy of the proposed charter changes.

ITEM 10: At a previous council meeting this date was set to discuss if the Town should conduct additional testing of the Town's water for THM levels.

Veazie Town Council Meeting
July 28th, 2014

Members Present: Chairperson Tammy Perry, Councilor Chris Bagley, Councilor Robert Rice, Councilor Karen Walker, Councilor David King, Manager Mark Leonard, Secretary Julie Strout, and various members of the public.

Members Absent:

None

ITEM 1: Call to order

Chairperson Tammy Perry called the meeting to order at 6:30pm.

ITEM 2: Secretary to do the roll call:

All present

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the July 14th, 2014 Council Meeting Minutes

Councilor Karen Walker made a motion, seconded by Councilor David King to accept the July 14th, 2014 Council Meeting Minutes as written. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the public

Citizen Joan Perkins shared a concern about an inaccurate article in the Penobscot Times about the water in Veazie/Orono.

New Business:

ITEM 7: Award Presentation

Chairperson Tammy Perry presented Joseph Friedman with a clock as a symbol of our appreciation and thanked him for serving our town in a dedicated and professional manner for many years.

ITEM 8: Re-Appointment of Election Clerks

Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to re-appoint for a 2 year term, Randall Bishop, Darleen Lougee, Frances Kelly, Jacquelyn Treadwell as Republican Election Clerks. Morgiana Halley and Steven Earl as Democratic Election Clerks. Sandra Patterson and Marilyn Bishop as Unenrolled Election Clerks. Voted 5-0-0. Motion carried.

ITEM 9: Re-Appointment of Conservation Commission Committee Members

Councilor Robert Rice made a motion, seconded by Councilor David King that for the standing and Ad hoc committees of the Town of Veazie, the appointees must be residents of the community. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor Karen Walker to re-appoint James Killarney and Carolyn Hathaway to the Conservation Commission Committee for a 3 year term. Voted 5-0-0. Motion carried.

ITEM 10: Re-Appointment of Planning Board Member

Councilor Karen Walker made a motion, seconded by Councilor David King to re-appoint Kent Tableman to the Planning Board for a 3 year term. Voted 5-0-0. Motion carried.

ITEM 11: MMA Annual Election – Vice President and Executive Committee Member

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to elect Manager Leonard as the Municipal Official to vote for the MMA Annual Election. Voted 5-0-0. Motion carried.

Old Business:

ITEM 12: Fire Truck Financing

Councilor Chris Bagley made a motion, seconded by Councilor Karen Walker to accept the quote from Gorham Leasing for \$20,000 down, 3 year lease agreement. Voted 5-0-0. Motion carried.

ITEM 13: Discussion of Charter Changes

Councilor Karen Walker made a motion that there would be no limit on what can be raised or lowered at Town Meeting. There was not a second. Motion failed.

Councilor Robert Rice made a motion, seconded by Councilor David King in section 00.09.02 Purpose of the Town Meeting to leave in any appropriation for any amount which exceeds one and a half percent (1.5) of the most recently approved municipal annual budget, excluding the annual budget for the School Department.

Councilor Robert Rice amended his motion to state the above appropriations shall become effective only after approval at the Town Meeting by the vote of the majority of those voting on the article at such meeting. The Town Meeting shall not increase or decrease the amount of any appropriation recommended by the Council by more than one and a half percent (1.5), and shall not increase the amount of any bond issued above the amount recommended by the Council. Amended motion was again seconded by Councilor David King. Voted 3-2-0. Motion carried. Councilor Chris Bagley and Councilor Karen Walker opposed.

The Councilor's reviewed the rest of the Charter and will present an updated copy for final review by the Council at the next meeting.

ITEM 14: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

ITEM 15: Comments from the public

Teresa Montegue introduced herself as she is running for Maine State Legislature in District 129. She just wanted to find out what is important to the town and how she could find ways to help.

ITEM 16: Requests for information and Town Council Comments

Councilor Chris Bagley inquired about the paving schedule for School St. and Citizen Joe Friedman asked if the town was going to redo the crosswalks for the school.

ITEM 17: Review & sign of AP Town Warrant #2 and Town Payroll #2. School Payroll Warrant #28 & #2 and AP School Warrant #2.

The warrants were circulated and signed.

ITEM 18: Adjournment

Councilor David King motioned to adjourn

Councilor Karen Walker seconded. No discussion. Voted 5-0-0

Motion carried.

Adjourned at 8:10 pm

A True Copy Attest:



Julie Strout

Deputy Clerk

Town of Veazie Charter

Section 00.01 Grants of Powers to the Town

00.01.01 Powers of the Town

The Town of Veazie shall have all powers possible for a municipality to have under the Constitution and laws of Maine.

00.01.02 Construction

The powers of the Town of Veazie under this Charter shall be construed liberally to the end that the Town may have all powers necessary or convenient for the conduct of its municipal affairs. The specific mention of particular powers in the Charter shall not be construed as limiting in any way the general powers stated in this section.

00.01.03 Intergovernmental Relations

The Town of Veazie may exercise any of its functions and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with any one or more states or civil divisions or agencies thereof, or of the United States or any agency thereof.

Section 00.02 The Town Council

00.02.01 Number, Election and Term

The Town Council of the Town of Veazie shall be composed of five (5) members, each of whom shall be elected by the registered voters of the entire Town and will serve three (3) year staggered terms.

00.02.02 Qualifications

Council members shall be qualified voters of the Town of Veazie and shall reside in the Town during their term of office. Council members shall hold no office of emolument or profit under the Town Charter or ordinance.

00.02.03 Compensation

The compensation of the Council Chair and the Councilors shall be established annually at the annual Town Meeting as part of the annual town budget. The compensation established by the annual Town Meeting shall be paid to the Councilors in equal quarterly payments; however, if a Councilor misses more than three regular or duly called Council meetings in a quarter, without an excuse approved by the Council, the pay for that quarter shall be forfeited.

00.02.04 Induction of Council into Office

The Town Council shall meet at the usual place for holding meetings within 5 days following the regular Town election, and at said meeting council members-elect shall be sworn to the faithful discharge of their duties by the Town Clerk or an official authorized to

administer oaths of office. At its first meeting or as soon thereafter as practicable, the Council shall elect, by majority vote of the entire Council, one of its members as Chair for the ensuing year and the Council may fill, for an unexpired term, any vacancy in the office of Chair that may occur. The Chair shall preside at the meetings of the Council, shall be entitled to vote on all questions and shall be recognized as head of the Town Government for all ceremonial purposes, but shall have no administrative duties. In temporary absence or disability of the Chair, the Town Council, may elect a Chair pro tempore, from among its members, and the Chair pro tempore shall exercise the powers of Chair during the temporary absence or disability of the Chair.

00.02.05 Council to be the Judge of Qualification of its Members

The Council shall be the judge of the election and qualifications of all officers elected by the voters under this Charter and of the grounds for forfeiture of their office and for that purpose shall have the power to subpoena witnesses, to administer oaths, and to require production of records and other evidence. An officer charged with conduct constituting grounds for forfeiture of the office shall be entitled to a public hearing on demand, and notice of such hearing shall be published in a newspaper of general circulation in the municipality at least one week in advance of the hearing. Decisions made by the Council under this section shall be subject to review by the Courts.

00.02.06 Regular Meetings

The Town Council shall, at its first meeting or as soon as possible thereafter, establish by resolution a regular place and time for holdings its regular meetings and shall meet regularly at least once a month. The Council shall also provide at the first meeting or as soon thereafter as possible a method for calling special meetings. All meetings of the Town Council shall be open to the public. Executive sessions shall be conducted pursuant to Section 405 of M.R.S.A., Title 1, Chapter 13.

00.02.07 Rules of Procedure; Journal

The Town Council shall determine its own rules and order of business and shall provide for keeping a journal of its proceedings. This journal shall be a public record. Voting, except on procedural motions, shall be by roll call and the ayes and nays shall be recorded into the journal by the Clerk or any other person so authorized by the Council.

00.02.08 Quorum

A majority of the Town Council shall constitute a quorum for the transaction of business, but a smaller number may adjourn from time to time or may compel attendance of absent members. At least 24 hours notice of the time and place of holding such adjourned meeting shall be given to all members who were not present at the meeting from which the adjournment was taken.

00.02.09 Action Requiring an Ordinance

In addition to other acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the Council shall be by ordinance which:

- ▶ Adopt or amend an administrative code, or establish, alter or abolish any Town Department, office or agency;
- ▶ Provide for a fine or other penalty or establish a rule or regulation for violation of which a fine or other penalty is imposed;
- ▶ Grant, renew or extend a franchise;
- ▶ Regulate the rate charged for its services by a public utility;
- ▶ Authorize the borrowing of money;
- ▶ Convey or lease or authorize a conveyance or lease of any lands of the Town; and
- ▶ Amend or repeal any ordinance previously adopted.

Acts other than those referred to in the preceding sentence may be done either by ordinance, by order or by resolution. Nothing contained herein shall diminish the right of the citizens of the Town of Veazie to approve or disapprove at a Town Meeting acts of the Council, whether such acts be by ordinance or otherwise. Petitions to bring ordinances before Town Meeting shall be brought pursuant to section 00.10.03.01.

00.02.10 Ordinances in General

00.02.10.01 Form

Every proposed ordinance shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject which shall be clearly expressed in its title. The enacting clause shall be "the Town of Veazie hereby ordains . . ."

Any ordinance which repeals or amends an existing ordinance shall set out in full the ordinance sections or sub-sections to be repealed or amended, and shall indicate matter to be omitted by enclosing it in brackets or by strikeout type and shall indicate new matter by underscoring or by italics.

00.02.10.02 Procedure

An ordinance may be introduced by any member at any regular or special meeting of the Council. Upon introduction of any ordinance, the Secretary to the Council shall distribute a copy to each Council member and to the Town Manager, shall file a reasonable number of copies in the office of the Clerk and such other public places as the Council may designate, and shall publish the Ordinance together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing shall following the publication by at least seven days, may be held separately or in connection with a regular or special Council meeting and may be adjourned from time to time; all persons interested shall have a reasonable opportunity to be heard. After the hearing the Council may adopt the ordinance with or without amendment or reject it; but, if it is amended as to any matter of substance, the Council may not adopt it until the ordinance or

its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the Secretary to the Council shall have it published again together with a notice of its adoption.

00.02.10.03 Vote

Every ordinance shall require on passage the affirmative vote of a majority of the members of the Council.

00.02.10.04 Effective Date

Ordinances shall become effective at the expiration of 30 days after adoption or at any later date specified therein.

00.02.10.05 "Publish" Defined

As used in this section the term "publish" means to print in at least one newspaper of general circulation in the Town:

- ▶ the ordinance or a brief summary thereof, and
- ▶ the places where copies of it have been filed and the times when these are available for inspection.

00.02.11 Emergency Ordinances

To meet a public emergency affecting life, health, property or the public peace, the Council may adopt one or more emergency ordinances. An emergency ordinance shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing it in clear and specific terms.

An emergency ordinance may be adopted with or without amendment or rejected at the meeting at which it is introduced, but the affirmative vote of at least the majority plus one member shall be required for adoption. After its adoption the ordinance shall be posted up in at least three public places in Veazie. It shall become effective upon adoption or at such later time as may be specified therein. Every emergency ordinance except one authorizing the issuance of emergency notes shall stand repealed as of the sixty-first day following the date on which it was adopted, but this shall not prevent re-enactment of the ordinance in the manner specified in this section if the emergency still exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this section for adoption of emergency ordinances.

0.02.12 Authentication and Recording; Codification; and Printing

00.02.12.01 Authentication and Recording

All ordinances adopted by the Council shall be authenticated by the signature of the Clerk of the Council and recorded in full by the Clerk in a properly indexed book kept for the purpose.

00.02.12.02 Codification

Within three years after adoption of this Charter and at least every ten years thereafter, the Council shall provide for the publication of a general codification of all ordinances and resolutions having the force and effect of law. The general codification shall be adopted by the Council by ordinance and shall be printed promptly in bound or loose-leaf form, together with this Charter and any amendments thereto, pertinent provisions of the Constitution and other laws of the State of Maine and other rules and regulations as the Council may specify. Any codification ordinance may be published by title. This compilation shall be known and cited officially as the Veazie Code. Copies of the code shall be available at the Town Office for the public and made available electronically via the Town's website.

00.02.12.03 Printing of Ordinances and Resolutions

The Council shall cause each ordinance and resolution having the force and effect of law and each amendment of this Charter to be printed promptly following its adoption, and the printed ordinances, resolutions and Charter amendments shall be distributed or sold to the public at reasonable prices to be fixed by the Council. Following publication of the first Veazie Code and at all times thereafter, the Ordinances, Resolutions, and Charter amendments shall be printed in substantially the same style as the code currently in effect and shall be suitable in form for integration therein. The Council shall make such further arrangements as it deems desirable with respect to reproduction and distribution of any current changes or additions to the provisions of the Constitution and other laws of the State of Maine, or the codes of technical regulations and other rules and regulations included in the code.

00.02.13 Vacancies; Forfeiture of Office; Filling of Vacancies

00.02.13.01 Vacancies

The office of Councilor shall become vacant upon the Councilor's nonacceptance, resignation, abandonment, death, permanent disability, permanent incompetency, failure to qualify for the office within ten days after written demand by the Council, forfeiture of office or failure of the municipality to elect a person to the office.

00.02.13.02 Forfeiture of Office

A Council member shall forfeit the office if the member:

- ▶ lacks at any time during the term of office any qualifications for the office prescribed by this Charter or by law,
- ▶ violates any express prohibition of this Charter,
- ▶ is convicted of a crime or offense which is reasonably related to the member's inability to serve on the Council,
- ▶ is convicted of a felony or crimes of moral turpitude, or

- ▶ fails to attend three consecutive regular meetings of the Council without being excused by the Council.

00.02.13.03 Filling of Vacancies

If a seat on the Town Council becomes vacant more than six months prior to the next regular election, the Council shall call a special election to fill the unexpired term within sixty days from the date that the vacancy occurred. If a seat on the Council becomes vacant less than six months prior to the next regular election, the Council may call a special election.

00.02.14 Secretary to the Council

The Council shall appoint an official or employee of the Town who shall have the title of Secretary to the Council and shall fix the Secretary's compensation. The Secretary to the Council shall give notice of Council meetings to its members and the public, keep a journal of proceedings and perform such other duties as are assigned by this Charter or by the Council.

00.02.15 General Powers and Duties

All powers of the Town of Veazie shall be vested in the Council except as otherwise provided by law or this Charter. The Council shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the municipality by law. The Council shall be the municipal officers of the Town.

00.02.16 Prohibitions

- Neither the Council nor any of its members shall, in any manner, dictate the appointment or removal of any administrative officers or employees whom the Manager or any of the Manager's subordinates are empowered to appoint; but the Council may express its views and fully and freely discuss with the Manager anything pertaining to appointment and removal of such officers and employees.

Except for the purpose of inquiry, the Council and its members shall deal with the administrative services solely through the Manager and neither the Council nor any member thereof shall give orders to any subordinates of the Manager either publicly or privately.

Section 00.03 Town Manager

00.03.01 Appointment; Qualification

The Town Council shall appoint a Town Manager for an indefinite term or term defined by contract and fix the Manager's compensation. The Manager shall be appointed on the basis of executive and administrative qualifications. The Manager need not be a resident of the Town or State at the time of appointment, but may reside outside the Town while in office only with the approval of the Council.

00.03.02 Removal

The Council may remove the Manager from office in accordance with the following procedures:

00.03.02.01

The Council shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend the Manager from duty for a period not to exceed 30 days. A copy of the resolution shall be delivered within 96 hours to the Manager by person authorized to serve legal process within this State.

00.03.02.02

Within 7 days after receiving a copy of the resolution, the Manager may file with the Council a written request for a public hearing. This hearing shall be held at a Council meeting not earlier than 10 nor later than 20 days after the request is filed. The Manager may file with the Council a written reply not later than 5 days before the hearing.

00.03.02.03

The Council may adopt a final resolution of removal, which may be made effective immediately, by affirmative vote of a majority of all its members at any time, if the Manager has not requested a public hearing, or at any time after the public hearing, if the Manager has requested such hearing.

00.03.02.04

The Manager's salary shall continue to be paid until the effective day of final resolution or removal. In addition, the Manager shall receive severance pay and other allowances at the discretion of the Town Council.

00.03.03 Absence of the Town Manager

By letter filed with the Secretary to the Council, the Manager shall designate, subject to the approval of the Council, a qualified Town administrative officer to exercise the powers and perform the duties of the Manager during the Manager's temporary absence or disability.

During such absence or disability, the Council may revoke such designation at any time and appoint another officer of the Town to serve until the Manager shall return or the Manager's disability shall cease. In the event of failure of the Manager to make such designation, the Council may by resolve appoint any administrative officer of the Town to perform the duties of the Manager until the Manager shall return or the Manager's disability shall cease.

00.03.04 Powers and Duties of Town Manager

The Town Manager shall be the chief administrative officer of the Town. The Manager shall be responsible to the Council for the administration of all Town affairs placed in the Manager's charge by or under this Charter. The Manager shall have the following powers and duties:

00.03.04.01

The Manager shall appoint, and, when deemed necessary for the good of the service, suspend or remove all Town employees and appoint to the administrative offices provided for by or under this Charter, except as otherwise provided by law, by this Charter or by personnel rules adopted pursuant to this Charter. The Manager may authorize any administrative officer who is subject to the Manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office or agency.

00.03.04.02

The Manager shall direct and supervise the administration of all departments, offices, and agencies of the Town, except as otherwise provided by the Charter or by law.

00.03.04.03

The Manager shall attend all Council meetings and shall have the right to take part in discussion, but may not vote.

00.03.04.04

The Manager shall see that all laws, provisions of the Charter and acts of the Council subject to enforcement by the Manager or by officers subject to the Manager's direction and supervision, are faithfully executed.

00.03.04.05

The Manager shall prepare and submit the annual budget, the annual capital program and annual financial and administrative reports to the Council for the annual Town Report.

00.03.03.06

The Manager shall prepare and submit to the Council such reports and shall perform such duties as the Council may require and shall make such recommendation to the Council concerning the affairs of the Town as deemed desirable.

00.03.04.07

The Manager shall assist, insofar as possible, residents and taxpayers in discovering their lawful remedies in cases involving complaints of unfair vendor, administrative and governmental practices.

00.03.03.08

The Manager shall perform the duties of the Town Treasurer, Tax Collector, Road Commissioner, and Overseer of the Poor.

00.03.04.09

The Manager shall perform such other duties as are specified in this Charter or may be required by the Council.

00.03.05 Bond

The Council may, in its discretion, require the Manager to secure a surety bond, performance bond, or other bond, prior to or subsequent to the assumption of the Office of Manager. The Council may, its discretion, pay the premium on such Bond.

Section 00.04 Administrative Organization

00.04.01 General Administration

00.04.01.01 Creation of Departments

The Council may establish, alter, or abolish town departments, offices or agencies in addition to those created by this Charter and may prescribe the functions of all departments, offices and agencies by ordinance.

00.04.01.02 Direction by Manager

All departments, offices and agencies under the direction and supervision of the Manager shall be administered by an officer appointed by and subject to the direction and supervision of the Manager. With the consent of the Council, the Manager may serve as head of one or more such departments, offices or agencies or may appoint one person as the head of two or more of them.

00.04.02 Personnel Administration

00.04.02.01 Equal Opportunity

In its employment practices, the Town of Veazie and its officers, agents and employees, shall not discriminate against any person in accordance with the Maine Human Rights Act , 5 M.R.S.A. §§ 4551-4634 , as the same may be amended or replaced from time to time.

00.04.02.02 Personnel Director

The Manager shall be designated personnel director. The personnel director shall administer the personnel system of the Town.

00.04.02.03 Personnel Rules

The personnel director shall prepare personnel rules. These rules shall be proposed to the Council, and the Council may adopt them with or without amendment.

00.04.03 School Administration

00.04.03.01 School Committee

There shall be a Town School Committee of five members. Members shall be elected to serve staggered three year terms. At each regular municipal election, School Committee members shall be elected to fill the positions of those whose terms have expired.

00.04.03.02 Qualifications

Members of the School Committee shall be voters of the Town and shall reside in the Town during their term of office. They shall hold no office of emolument or profit under this Charter or ordinances. A Committee member shall forfeit the office if the member lacks at any time during the member's office any qualifications of the office prescribed by this Charter or by law, or upon final conviction of a felony.

00.04.03.03 Vacancies; Forfeiture of Office; Filling of Vacancies

00.04.03.03.01 Vacancies

The office of School Committee members shall become vacant upon nonacceptance, resignation, abandonment, death, permanent incompetency, forfeiture of office, or failure of the municipality to elect a person to the office.

00.04.03.03.02 Forfeiture of Office

A School Committee member shall forfeit the office if the member:

- ▶ at any time during the term of office lacks any of the qualifications for the office prescribed by this Charter or by law,
- ▶ violates any express prohibition of this Charter,
- ▶ is convicted of a crime or offense which is reasonably related to the member's ability to serve as a Committee member,
- ▶ is convicted of a crime of moral turpitude, or
- ▶ fails to attend three consecutive regular Committee meetings without being excused by the Committee.

00.04.03.03.03 Filling of Vacancies

If a vacancy on the School Committee shall exist, it shall be filled by a majority vote of the Town Council until the next municipal election.

00.04.03.04 Organization; Qualification; Quorum

The School Committee shall meet for organization no later than two weeks after the annual Town Meeting and at said meeting the member-elect shall be sworn to the faithful discharge of their duties by the Town Clerk or or an official authorized to administer oaths of office. The majority of the whole number of the School Committee shall be a quorum and the Committee shall elect its own Chair.

00.04.03.05 Powers and Duties

The School Committee shall have all the powers conferred and shall perform all the duties imposed by law upon School Committees in regard to the care and management of the public schools of the Town, except as otherwise provided in this Charter. The School Committee shall prepare budget estimates in detail of the several sums required during the

ensuing budget year for the support of the public schools; and at least 75 days before the beginning of the budget year, the School Committee shall furnish copies of such estimates to the Budget Committee and Town Manager.

00.04.03.06 Chair

At the first meeting annually, or as soon thereafter as possible, the School Committee shall elect by majority vote of the entire committee one of its members as chair of the School Committee for the ensuing year, and the School Committee may fill for the unexpired term any vacancy in the office of chair that may occur. The chair shall preside at all meetings of the School Committee and shall have a vote as other members of said committee.

00.04.03.07 Compensation

The compensation of the School Committee members and Committee Chair shall be established annually at the annual Town Meeting as part of the annual school budget. The compensation established at the annual Town Meeting shall be paid to the Committee members in equal quarterly payments; however, if a Committee member misses two or more regular or duly called Committee meetings in a quarter, without an excuse approved by the Committee, the pay for that quarter shall be forfeited.

Section 00.05 Tax Administration

00.05.01 Assessor

The Town Council shall appoint a qualified Assessor for a term not exceeding two years and shall determine the compensation. The Assessor shall have such duties and be subject to such liabilities as are provided for such Assessors under the laws of the State of Maine.

00.05.02 Board of Assessment Review; Appointment; Vacancies

The Board of Appeals shall serve as the Board of Assessment Review.

00.05.03 Board of Assessment Review; Powers; Duties

The Board of Assessment Review shall have the power to:

- ▶ Hear and decide tax abatement appeals pursuant to 36 M.R.S.A. §843, as the same may be amended or replaced from time to time..
- ▶ Administer oaths.
- ▶ Take testimony.
- ▶ Adopt regulations regarding the procedure of assessment review not inconsistent with statutory provisions.

Section 00.06 Board of Appeals

00.06.01 Composition and Terms

There shall be a Board of Appeals composed of five members appointed by the Council. Members shall be voters of the Town and shall reside in the Town during their term of office. The term of office shall be three years; except that initial appointments shall be two for three years, two for two years, and one for one year.

00.06.02 Jurisdiction

The Board of Appeals shall act as the Zoning Board of Appeals and have the same powers and duties as prescribed by the laws of the State of Maine for such boards. In addition, the Board of Appeals shall have the jurisdiction to hear appeals that may arise under the housing code, building code, or any other regulatory ordinance enacted pursuant to this Charter or the laws of the State of Maine, which provide therein for such appeals. The Board of Appeals may also serve as the Board of Assessment Review, and General Assistance Fair Hearing Authority.

00.06.03 Vacancies; Removal from Office; Filling of Vacancies

00.06.03.01 Vacancies

The office of Board of Appeals members shall become vacant upon the member's nonacceptance, resignation, abandonment, death, permanent disability, permanent incompetency, or failure to qualify for the office within ten days after written demand by the Council.

00.06.03.02 Removal from Office

Board of Appeals members may be removed from office for cause after a hearing by the Council.

00.06.03.03 Filling of Vacancies

A vacancy in the membership of the Board of Appeals shall be filled by appointment by the Council for the remainder of an unexpired term.

Section 00.07 Financial Procedures

00.07.01 Fiscal Year

The fiscal year of the Town shall be determined by the Council after a public hearing and ballot vote.

00.07.02 Budget Officer and Budget Committee

The Town Manager shall be the Budget Officer. A Budget Committee of not less than five members shall be appointed by the Town Council. Members shall be voters of the Town and shall reside in the Town during their term of office. The Budget Committee shall meet at least quarterly throughout the fiscal year to review the fiscal status as it relates to revenue and expenditures. The Budget Committee shall endeavor to be present at the

annual Town Meeting and at any Special Town Meeting having a financial impact on the town. All Municipal Department heads shall submit a proposed budget to the Town Manager who will then present it to the Budget Committee. After review and recommendations by the Budget Committee, the Budget Officer shall prepare the Budget message, Budget summary, the Budget detail, the Capital Program for submission to the Council and shall administer the Budget.

00.07.03 Preparation and Submission of the Budget

The Budget Committee, at least seventy-five (75) days prior to the beginning of each Budget year, shall submit Municipal Budget recommendations to the Budget Officer. The Town Manager at least 60 days prior to the beginning of each budget year, shall submit to the Council a Municipal budget and an explanatory budget message. The budget authority of the Council shall be limited to the final determination of the total appropriations to be made to each of the several offices, departments and agencies of the Town, including the School Committee. The Municipal Budget shall contain:

- ▶ A statement of the financial condition of the Town.
- ▶ An itemized statement of appropriation recommended for current expenses and for permanent improvements, with comparative statements in parallel columns of budgeted appropriations for the current year, actual expenditures for the year to date, and proposed appropriations for the next fiscal year. An increase or decrease in any item shall be indicated.
- ▶ An itemized statement of estimated revenues from all sources, other than taxation, and a statement of taxes required, comparative figures in parallel columns of proposed and actual revenues to date for the current year and estimated revenues for the next fiscal year.
- ▶ Such other information as may be required by the Council.

The proposed budget prepared by the Town Manager shall be reviewed by the Town Council which shall approve the budget with or without amendment. The complete Town budget, including the School budget, as approved by the Council shall be published and the Council shall fix the time and place for holding a public hearing for the budget, and shall give public notice of such hearing. The Council shall then review the budget and recommend it, with or without change, to the annual Town Meeting.

00.07.04 Budget Established Appropriations

From the date of adoption of the budget the several amounts stated therein as proposed appropriations shall be and become appropriated to the several agencies and purposes therein named.

00.07.05 Budget Establishes Amount to be Raised by Property Tax; Certification to Town Assessor

From the date of adoption of the budget, the amounts stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the Town in the corresponding tax year. A copy of the budget as finally adopted shall be certified by the Clerk and filed with the Tax Assessor, whose duty it shall be to levy such taxes for the corresponding tax year.

00.07.06 Budget Summary

At the head of the budget there shall appear a summary of a budget, which need not be itemized, further than by principal sources of anticipated revenue, stating separately the amount to be raised by property tax, and shall be itemized also by departments and kinds of expenditures, in such a manner as to present to taxpayers a simple and clear summary of detailed estimates of the budget.

00.07.07 Expenditures and Department Revenue

The budget for all departments, including the School Department, shall include all proposed expenditures, and the Town Meeting shall make a gross appropriation for each department including the School Department, for the ensuing fiscal year. The gross appropriation for each department shall not be exceeded. The school budget shall be expended under the direction and control of the School Committee.

00.07.08 Work Program; Allotments

Before the beginning of the budget year, the head of each office or department shall submit to the Town Manager when required by the Manager a work program of the year, which program shall show the requested allotments of appropriations for such office or department, by stated periods, for the entire budget year. The Town Manager shall review the requested allotments of appropriations for such office or department, by stated periods, for the entire budget year, and present same to the Budget Committee. The Budget Committee shall review the requested allotments in the light of the work program of the office or department, and may revise, alter or change such allotments before approving the same. The aggregate of such allotments shall not exceed the total appropriations available to said office or department for the Budget year appropriations available to said office or department for the Budget year. The Budget Committee shall return the approved proposed budget to the Town Manager.

00.07.09 Transfers of Appropriations

At the request of the Manager with exception of the school budget, the Town Council may by resolution transfer any unencumbered appropriation balance or portion thereof, from one appropriation to another.

00.07.10 Interim Expenditures

In the period between the beginning of the fiscal year and the appropriation of funds, the Council may authorize expenditures for current departmental expenses chargeable to the appropriations for the year when made in amounts sufficient to cover the necessary expenses of various departments.

00.07.11 Lapse of Appropriations

Every general fund appropriation shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered, except that an appropriation for a capital expenditure shall not lapse until the purpose for which it was made is accomplished or abandoned or until four years pass without any disbursement from or encumbrance of the appropriation.

00.07.12 Payments and Obligations Prohibited

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the Manager first certifies that there is sufficient unencumbered balance in such allotment or appropriation and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal; such action shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such obligation, and that officer shall also be liable to the Town for any amount so paid. However, except where prohibited by law, nothing in this Chapter shall be construed to prevent the making of authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided such action is made or approved by ordinance.

00.07.13 Capital Program

The Manager shall prepare and submit to the Council a five year capital program at least three months prior to the final date for submission of the budget. The capital program shall include:

- ▶ A clear general summary of its contents;
- ▶ A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessities for such improvements;
- ▶ Cost estimates, method of financing and recommended time schedules for each such improvement;
- ▶ The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

This information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition. The proposed capital program shall be reviewed by the Council, which shall approve it with or without amendments. The Council shall fix the time and place for holding a public hearing on the capital program, and shall give public notice of such hearing. The Council shall approve the capital program with or without amendments after such public hearing.

00.07.14 Independent Annual Audit

Prior to the end of each fiscal year, the Town Council shall designate the State Department of Audit or certified public accountants who, as of the end of the fiscal year shall make an independent audit of accounts and other evidences of financial transactions of the town government and shall submit their report to the Council and to the Manager. Such accountants shall not maintain any accounts or records of the town business, but shall post audit the books and documents kept by the department of finance and any separate or subordinate accounts kept by any other office or department of the town government including the school department.

Section 00.08 Nominations and Elections

00.08.01 Municipal Elections

The regular election for the choice of members of the Town Council and the School Committee shall be held from 8:00 a.m. to 8:00 p.m. on the second Tuesday in June

00.08.02 Nomination

Any qualified voter of the Town may be nominated for the Town Council or School Committee in accordance with Title 30-A M.R.S. Section 2528, as the same may be amended or replaced from time to time.

00.08.03 Election Provisions

Provisions of the laws of the State of Maine relating to the qualifications of voters, registration, the manner of voting, the duties of election officers and all other particulars respective to preparation for conducting and management of elections so far as they may be applicable, shall govern all municipal elections, except as otherwise provided in this Charter.

Section 00.09 Town Meeting

00.09.01 Annual and Special Town Meeting

An annual Town Meeting for the consideration of the budget to the extent herein provided and the transaction of other Town business which voters are authorized to vote upon shall be held on the second Tuesday in June, at 8:00 p.m. Special Town Meetings may be called by the Council.

00.09.02 Purpose of the Town Meeting

The Town Meeting is required for approval of the following:

- ▶ Annual Budget;

- ▶ Any appropriation for any amount which exceeds one and one-half percent (1.5) of the most recently approved municipal annual budget, excluding the budget for the School Department.
- ▶ The issuance of bonds or notes, except notes in anticipation of taxes to be paid within the fiscal year in which issued.

The above appropriations shall become effective only after approval at a Town Meeting by the vote of a majority of those voting on the article at such meeting. The Town Meeting shall not increase or decrease the amount of any appropriation recommended by more than one and a half percent (1.5), and shall not increase the amount of any bond issued above the amount recommended by the Council.

00.09.03 Method of Abolishing the Town Meeting

At any time after the adoption of this Charter, not less than 10 percent of the registered voters of the Town may petition over their personal signature for a special Town Meeting to vote upon the question of submitting to a referendum vote on the ballot at a special Town election the proposition of abolishing the Town Meeting. The Council shall call a public hearing to be held within thirty days from the date of the filing of such petition with the Town Clerk, and shall within 14 days after said public hearing call a special Town Meeting for the purpose of submitting to a referendum vote the question of abolishing the Town Meeting in the Town of Veazie. If at such special election a majority of the voters of the Town voting on the question shall vote for the abolition of the Town Meeting of the Town of Veazie, the powers heretofore vested in the Town Meeting shall be conferred upon and exercised by the Town Council.

Section 00.10 Initiative and Referendum

00.10.01 General Authority

00.10.01.01 Initiative

The qualified voters of the Town shall have power to propose ordinances to the Council and, if the Council fails to adopt an ordinance so proposed without any change in substance, to adopt or reject it at an election, provided that such power shall not extend to the budget or capital program or any ordinance relating to the appropriation of money, levy of taxes, or salaries of officers and employees.

00.10.01.02 Referendum

The qualified voters of the Town shall have power to require reconsideration by the Council of any adopted ordinance and, if the Council fails to repeal an ordinance so reconsidered, to approve or reject it at a Town election provided that such powers shall not extend to the budget or capital program or any emergency ordinance or ordinance relating to the appropriation of money, levy of taxes, or salaries of officers and employees.

00.10.02 Commencement of Proceedings; Petitioners' Committee; Affidavit

Any five registered voters may commence initiative or referendum proceedings by filing with the Clerk an affidavit stating they will constitute the petitioners' committee and be responsible for circulating the petition and filing it in proper form stating their names and street addresses and specifying the mailing address to which all notices to the committee are to be sent, and setting out in full the proposed initiative ordinance or citing the ordinance sought to be reconsidered. Promptly after the affidavit of the petitioners' committee is filed the Clerk shall issue the appropriate petition blanks to the petitioners' committee.

00.10.03 Petitions

00.10.03.01 Number of Signatures

Initiative and referendum petitions must be signed by qualified voters of the Town equal in number to at least 5% of the total number of qualified voters registered to vote at the last regular municipal election.

00.10.03.02 Form and Content

All papers of a petition shall be uniform in size and style and shall be assembled as one instrument for filing. Each signature shall be executed in ink and shall be followed by the street address of the person signing. Petitions shall contain or have attached hereto throughout their circulation the full text of the ordinance proposed or sought to be reconsidered.

00.10.03.03 Affidavit of Circulator

Each paper of a petition shall have attached to it when filed an affidavit executed by the circulator thereof stating that the circulator personally circulated the paper, the number of signatures thereon, that all the signatures were affixed in the circulator's presence, that the circulator believes them to be the genuine signatures of the persons whose names they purport to be and that each signer had the opportunity before signing to read the full text of the ordinance proposed or sought to be reconsidered.

00.10.03.04 Time for Filing Referendum Petitions

Referendum petitions must be filed within 30 days after adoption by the Council of the Ordinance sought to be reconsidered.

00.10.03.05 Time for Filing Initiative Petitions

The petitioners' committee shall have 30 days from the filing of the affidavit with the Clerk to cause the petition to be signed by at least 5% of the total number of qualified voters registered to vote at the last municipal election.

00.10.03.06 Failure to Secure Necessary Signatures

Should fewer qualified voters than required by the Charter sign the petition in the specified time, the petition shall have no further force or effect, and all proceedings thereon shall be terminated. In the case of initiative, a request to initiate the same ordinance may not be accepted by the Clerk until 120 days after the expiration of the previous filing period.

00.10.04 Procedure After Filing

00.10.04.01 Certificate of Clerk; Amendment

Within 20 days after the petition is filed, the Clerk shall complete a certificate as to its sufficiency, specifying if it is insufficient, the particulars wherein it is defective and shall promptly send a copy of the certificate to the petitioners' committee by mail. A petition certified insufficient for lack of the required number of valid signatures may be amended once if a petitioners' committee files a notice of intention to amend it with the Clerk within two days after receiving the copy of the certificate and files a supplementary petition upon additional papers within ten days after receiving the copy of such certificate. Such supplementary petition shall comply with the requirements of sections 00.10.03.02, 00.10.03.03, 00.10.03.05 and 00.10.03.06, and within five days after it is filed the Clerk shall complete a certificate as to the sufficiency of the petition as amended and promptly send a copy of such certificate to the petitioners' committee by mail as in the case of an original petition. If a petition or amended petition is certified sufficient or if a petition or amended petition is certified insufficient and the petitioners' committee does not elect to amend or request Council review under section 00.10.04.02 within the time required, the Clerk shall promptly present the certificate to the Council and then certificate shall then be a final determination as to the sufficiency of the petition.

00.10.04.02 Council Review

If a petition has been certified insufficient and the petitioners' committee does not file notice of intention to amend it or if an amended petition has been certified insufficient, the committee may, within two days after receiving a copy of such certificate, file a request that it may be reviewed by the Council. The Council shall review the certificate at its next meeting following the filing of such request and approve or disapprove it, and the Council's determination as to the sufficiency of the petition.

00.10.04.03 Court Review; New Petition

A final determination as to the sufficiency of a petition shall be subject to court review. A final determination of insufficiency, even if sustained upon court review, shall not prejudice the filing of a new petition for the same purpose.

00.10.05 Referendum Petitions; Suspension of Effect of Ordinance

When a referendum petition is filed with the Town Clerk, the ordinance to be reconsidered shall be suspended from taking effect. Such suspension shall terminate when:

- ▶ There is a final determination of insufficiency of the petition, or
- ▶ The petitioners' committee withdraws the petition, or
- ▶ The Council repeals the ordinance, or
- ▶ Thirty days have elapsed after a vote of the Town on the ordinance.

00.10.06 Action on Petitions

00.10.06.01 Action by Council

When an initiative or referendum petition has been determined sufficient, the Council shall within fourteen days hold a public hearing thereon, and thereafter shall consider the proposed ordinance or reconsider the referred ordinance. If the Council fails to adopt the proposed ordinance without any change in substance within 60 days, or fails to repeal the referred ordinance within 30 days, after the date the petition was determined sufficient, the Council shall submit to a vote the question of adopting or repealing such ordinance.

00.10.06.02 Submission to Voters

The vote on a proposed or referred ordinance shall be held not less than 30 days and not later than one year from the date of the final Council vote thereon, or the date of the deadline for Council action set forth above, whichever is earlier. If no regular Town election is to be held within the period prescribed in this section, the Council shall provide for a special election; otherwise, the vote shall be held at the same time as such regular election, except that the Council may at its discretion provide for a special election at an earlier date within the prescribed period. Copies of the proposed or referred ordinance shall be made available at the polls.

00.10.06.03 Withdrawal of Petitions

An initiative or referendum may be withdrawn at any time prior to the thirtieth day preceding the day scheduled for a vote of the voters by filing with the Clerk a request for withdrawal signed by at least four members of the petitioners' committee. Upon the filing of such request the petition shall have no further force or effect and all proceedings thereon shall be terminated.

00.10.07 Results of Election

00.10.07.01 Initiative

If a majority of the qualified electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon certification of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the Council. If conflicting ordinances of the same kind are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

00.10.07.02 Referendum

If a majority of the qualified electors voting on a referred ordinance vote against it, it shall be considered repealed upon certification of the election results.

Section 00.11 Recall

00.11.01

Any five qualified voters may begin at any time proceedings to recall a Council member or a School Committee member by requesting in writing to the Town Clerk for the appropriate petition blanks. These five registered voters shall be referred to as the Recall Committee.

All papers of the petition shall be uniform in size and style and shall be assembled as one instrument for filing. They shall contain or have attached thereto throughout their circulation a statement detailing the reason or reasons for recall and the names of the Recall Committee.

00.11.02

The Recall Committee shall have 30 days from the acceptance date of the request by the Town Clerk to cause the petition to be signed by 25 percent of the qualified voters of the Town. Each voter's signature shall be followed by the voter's address.

00.11.03

Within seven days after the petition circulation period ends the Town Clerk shall certify to the Council that the petition has been signed by not less than 25 percent of the qualified voters of the Town, that the circulator believes them to be the genuine signatures of the persons whose names they purport to be and that each signer had an opportunity to read the statement detailing the reason or reasons for recall.

00.11.04

Should fewer qualified voters than required by the Charter sign the petition in the specified time, the petition shall have no further force or effect, and all proceedings thereon shall be terminated and request for recall of the same Council member or School Committee member may not be accepted by the Clerk until 180 days after the expiration of the previous filing period.

00.11.05

Upon receipt of certification the Council shall within 30 days hold a municipal election for the purpose of submitting to vote the question of recall. A Council member or School Committee member shall be recalled when a majority of those voting thereon shall have voted in the affirmative. The Council shall within 30 days after the voters have recalled a Council member or School Committee member hold a special election to fill the vacancy.

00.11.06

A Council member, or School Committee member that is recalled by the voters shall be allowed to seek re-election at the special election called for the purpose of filling the vacancy created by the recall by filing a notice with the Town Clerk that the recalled official wishes to have that person's name appear on the ballot. The notice must be filed no later than the deadline to file nomination papers for the position. Other qualified voters who seek to fill the vacancy created by the recall shall have until the fifteenth day preceding the election to file nomination papers with the Town Clerk. The nomination papers shall be made available by the Town Clerk no later than the second business day after the Town

Council orders the election on the recall. Except as provided herein, the nomination process shall be in accordance with Section 00.08.02.

00.11.07

Pending action by the voters of the Town, the Council member or School Committee member that recall proceedings have been initiated against shall continue to exercise all the privileges of the member's office.

00.11.08

The ballot for recall shall contain the following question: "Shall (name of person being subjected to recall) be recalled from the office of (name of office)?" Immediately below such question shall appear in the following order, the words "Yes" and "No" and to the right of each a square in which the voter may cast the vote.

Section 00.12 General Provisions

00.12.01 Elected Officers; Term

The term of any elected officer shall begin the first business day following the final determination of the election of said officer. Any officer shall serve for the prescribed term or until the officer's successor is elected and qualified. If a person is elected to fill a vacancy in office, that term shall begin immediately upon taking the oath of office.

00.12.02 Swearing in Officers

Every Town officer or official shall be sworn to the faithful discharge of the duties incumbent upon the officer or official according to the Constitution and Laws of the State of Maine and the Charter and ordinances of the Town and shall be sworn to support the Constitution of the United States and Constitution of the State of Maine.

00.12.03 Personal Financial Interest

Any officer or employee who has a financial interest, direct or indirect or by reason of ownership of stock in any corporation, in any contract with the Town or in the sale of any land, materials, supplies or services to the Town or to a contractor supplying the Town shall make known that interest and shall refrain from voting upon or otherwise participating in the individual's capacity as an officer or employee in making of such sale or in the making or performance of such contract. Any officer or employee who willfully conceals such a financial interest or willfully violates the requirements of this section shall be guilty of malfeasance in office or position and shall forfeit the office or position.

Violation of this section with the knowledge express or implied of the person or corporation contracting with or making a sale to the Town shall render the contract or sale voidable by the Council.

00.12.04 Prohibitions

Activities Prohibited:

00.12.04.01

No elected Town officer shall hold more than one elected Town office concurrently.

00.12.04.02

No person shall be appointed to or removed from, or in any way favored or discriminated against with respect to any Town position or appointive Town administrative office in accordance with the Maine Human Rights Act , 5 M.R.S.A. §§ 4551-4634, as the same may be amended or replaced from time to time.

00.12.04.03

No person shall willfully make any false statement, certificate, mark, rating or report in regard to any test, certification or appointment under the personnel provisions of this Charter or the rules and regulations made thereunder, or in any manner commit or attempt to commit any fraud preventing the impartial execution of such provisions, rules and regulations.

00.12.04.04

No person shall, directly or indirectly, give, render, pay, offer, solicit, or accept any money, service, or other valuable consideration for any appointment, proposed appointment, promotion or proposed promotion to, or any advantage in, a position in the municipal service.

00.12.04.05

No person who holds a compensated appointive Town position shall solicit any assessments, contributions, or services for any political party from any employee in the municipal service.

00.12.05 Exceptions

Nothing herein contained shall affect the right of any person to hold membership in, and support, a political party, to vote as the person chooses, to express privately and publicly opinions on all political subjects and candidates, to maintain political neutrality, and to attend political meetings.

00.12.06 Penalties

The Council shall enact an ordinance prescribing penalties for the above. Any person found in violation of this section or any ordinance enacted pursuant to this section by a court of competent jurisdiction or by the Council acting in a judicial capacity shall be ineligible for a period of five years thereafter to hold any Town office or employment and shall immediately forfeit the office or position.

00.12.07 Separability

If any provision of this Charter is held invalid, the other provisions of the Charter shall not be affected thereby. If the application of the Charter or any of its provisions to any person or circumstance is held invalid, the application of the Charter and its provisions to other persons or circumstances shall not be affected thereby.

Manager's Report For August 11, 2014 Council Meeting

Since the last council meeting here are some things that I've been working on and/or have been occurring around Town:

I notified Gorham Leasing of the award for the rescue truck purchase. The paperwork was signed and sent to them which will be finalized when the purchase is complete.

I have worked diligently with Bob Sinclair to come up with a solution for the after school program and for future recreation activities. These discussions have led us to look at partnering with the recreation center at the University of Maine. They have requested that we poll the communities and see if we have enough interest to produce an average of 25 children, between the two communities, each time we use the facility. We have sent this question out via Facebook and the Towns email list serve. As of this writing, I've had some people respond that they are interested. I will be collecting this information until August 15 and then Orono and I will meet again to come up with a final solution. This will happen before the next Council meeting and they will be at the Council meeting to discuss the final plan.

I've completed and reviewed the traffic study for the Thompson Road after a resident requested a speed change on that road. In reviewing the data I found the following information:

- Vehicles toward Prouty= 1,374
- Total vehicles traveling between 25-34 mph = 890
- Vehicles toward School Street= 1,431
- Total vehicle traveling between 25-34 mph= 935

After reviewing the data, it revealed the majority of the vehicles are traveling within or below the speed limit. I have attached a graph for review but statistically speaking I don't feel there is a speeding issue in the area. We will review the data further and pinpoint the peak time of traffic and perform traffic details during those time frames.

I met with Thomas Stevens of Cemetery Restoration to review the condition of the headstones in the Fairview Cemetery. After reviewing the 3 oldest sections, he provided pricing for cleaning and repairing the stones in those sections. I have since contacted our cemetery sexton and he too will be providing pricing to do the same work. Once this is received I will present the information to the council for discussion.

I have been working on several items that I will present to the cemetery committee for review. This includes monument permits, deeds for the plots, lot purchase applications and cemetery rules and regulations.

I've been working with the members of the Community Center on the Veazie Fest scheduled for Saturday. They have done a majority of the work and I'm in hopes their work will result in a successful event.

Manager's Report For August 11, 2014 Council Meeting

I completed the second part of the RALA Survey. This was the physical assessment portion which resulted in the surveyor and myself driving around town. Once the data is complete, it will be provided for review. I have attached a handout containing information on the survey.

We were notified that we had received a grant for safety lighting for School Street which I had applied for over 2 years ago. The City of Bangor had also received signs from the grant and agreed to pick ours up and delivered them to us. I will be working on getting these installed as soon as possible.

I drafted a letter and sent it to DEP on a pending application that MRC has in the works. The letter is attached for review along with an update from MRC.

I have complete the Local Roads Assistance survey and returned that the State in hopes that we can receive funding from this program.

I completed a traffic signal survey for DOT so that they can develop a database on replacing and or servicing traffic signals on State Roads.

I coordinated the fire and police department's participation in the Penobscot River canoe and kayak race. The race was a success with no incidents occurring in Veazie at the site of the old dam.

Two new signs have been ordered for the entrances to the Town. I will be making arrangements to have them installed once they are received.

We have received notice that the River Restoration is moving forward with the demolition of the building located at the former dam site. This will begin in September and end prior to the end of the year. A notice is attached for review

Attachments:

Information on Rural Active Living Assessment (RALA)

Public Comment on Town of Orono Comp Plan

Speed/Volume Graph for Thompson Road study

Letter to Orono Veazie Water District from Maine Drinking Water Program

Newspaper article reference Orono Veazie Water District

Letter from Maine Revenue Services reference preliminary 2015 state valuation

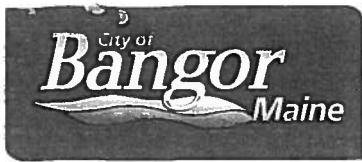
Dividend Payment letter from MMA

Email reference Penobscot County Community Food Council

Email and Facebook message sent reference After School

Letter of support to DEP

Notice of intent to file from Penobscot River Restoration



Patty Hamilton FNP
Director

Jamie Comstock
Health Promotion Manager
Bangor Public Health & Community Services
103 Texas Ave.
Bangor, ME 04401

July 2, 2014

Mark Leonard
Town of Veazie
1084 Main St.
Veazie, ME 04401

Dear Mr. Leonard:

I am writing to introduce the Rural Active Living Assessment (RALA), which provides information that helps measure the "friendliness" of a community for physical activity.

As a part of Healthy Maine Partnerships, we would like to collaborate with you and your town to complete the RALA. The process consists of a quick assessment of your municipalities programs and policies with regard to biking and walking, and then a physical audit of several roads in your town.

Towns across the state are participating in this initiative; because the RALA captures a baseline for a community's bikeability and walkability, many towns are using the tool to in their fundraising efforts to improve biking and walking infrastructure.

We would like to schedule a time to talk with you (either by phone or in person) about conducting the Rural Active Living Assessment in Veazie. Typically the policy assessment can be conducted over the phone in a matter of minutes.

I have attached an info sheet with more details about RALA; and Assistant Public Health Educator Tracie Goldsmith, who will be conducting the assessments, is happy to answer any further questions you have as we move along with this process. You can reach Tracie at (207) 992-4531 or tgoldsmi@bowdoin.edu.

Thank you!

Sincerely,

Jamie Comstock



Rural Active Living Assessment* (RALA)

What is it?

RALA tools assess the physical environment features and amenities, town characteristics, community programs, and policies that affect physical activity among residents in rural communities.

This tool will allow you to assess the “friendliness” of your community for walking, biking and playing (especially among youth). It also provides a structure for assessing the programs and policies that might help to overcome an “unfriendly” environment.



Who should use the RALA?

This tool is primarily intended for use in communities with populations less than 10,000.

What factors make up a “rural” town?

In the physical domain, a rural town may be described in terms of factors such as, road density, types and density of intersections, presence or absence of a town common or town center (or multiple town centers), as well as natural features such as hills and rivers.

What is involved?

The RALA tools include three separate components:

- 1) Town-Wide (18 town characteristic questions and inventory of 15 recreational amenities)
- 2) Program and Policy (20 questions)
- 3) Street Segment Assessments (28 questions)

These three assessment instruments are designed to be used together and provide a comprehensive measure addressing many of the unique factors believed to be important to active living in rural communities.

Bangor Public Health and Community Services will provide technical assistance in completing the RALA components in your community.

What do we do with the information after completing the assessment?

- 1) Identify interventions to help your community become more active and healthy
- 2) Identify opportunities for improvements to access
- 3) Use the information as data for applications for future funding opportunities



*The Rural Active Living Assessment was developed by the Maine Rural Health Research Center at the University of Southern Maine.



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY

PAUL R. LePAGE
GOVERNOR

22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

WALTER E. WHITCOMB
COMMISSIONER

July 17, 2014

To: City of Bangor, Town of Glenburn, City of Old Town, Town of Bradley, Town of Eddington, Town of Veazie, Eastern Maine Development Commission, State Agency Comprehensive Plan Reviewers

This letter is to inform you that the Town of Orono has submitted its comprehensive plan to the Department of Agriculture, Conservation and Forestry for review of its consistency with the Growth Management Act. As required by law, the Department is notifying all abutting municipalities, relevant state agencies and Orono's regional planning organization of this submission in order to provide them with an opportunity to review and comment on the plan. The plan may be viewed at the Orono Municipal Building or on-line at:

http://www.maine.gov/dacf/municipalplanning/comp_plans/index.shtml

Written comments will be accepted by the Department through 8/22/2014. Please send comments to:

Phil Carey, Senior Planner
Municipal Planning Assistance Program
Dept. of Agriculture, Conservation & Forestry - OR - phil.carey@maine.gov
22 State House Station
Augusta, Maine 04333-0022

In accordance with the Comprehensive Plan Criteria Rule (07-105 CMR 208), the Department will review all comments and make a determination as to the completeness of the plan no later than 9/5/2014. A finding of completeness will mean that all parts of the plan, except for the Future Land Use section, have been accepted by the Department as consistent with the Act. If the plan is found to be complete, the Department will conclude its review of the Future Land Use section for consistency and issue a written finding on the entire plan's consistency with the Growth Management Act no later than ten business days after the date of the Notification of Completeness.

If you have questions about the review process please call me at 207-624-6216 or e-mail me at phil.carey@maine.gov.

Sincerely,

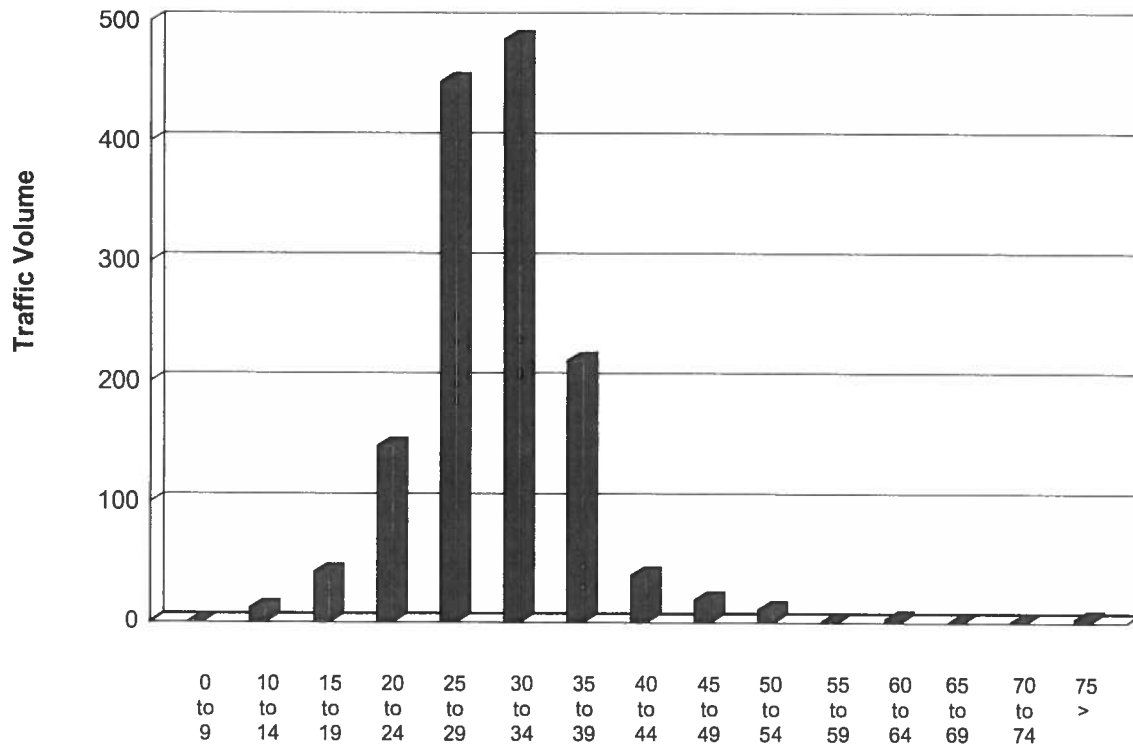
Phil Carey
Senior Planner

Cc: Elizabeth Hertz, Director, DACF Municipal Planning Assistance Program

Speed/Volume Graph

HI-Star ID: 1055	Begin: 07/17/2014 01:30 PM	End: 07/23/2014 01:30 PM
Street: Thompson	Lane: west	Hours: 144:00
State: ME	Oper: 800	Period: 30
City: Veazie	Posted: 30	Raw Count: 1431
County: Penobscot	AADT Factor: 1	AADT Count: 239

Speed/Volume Graph



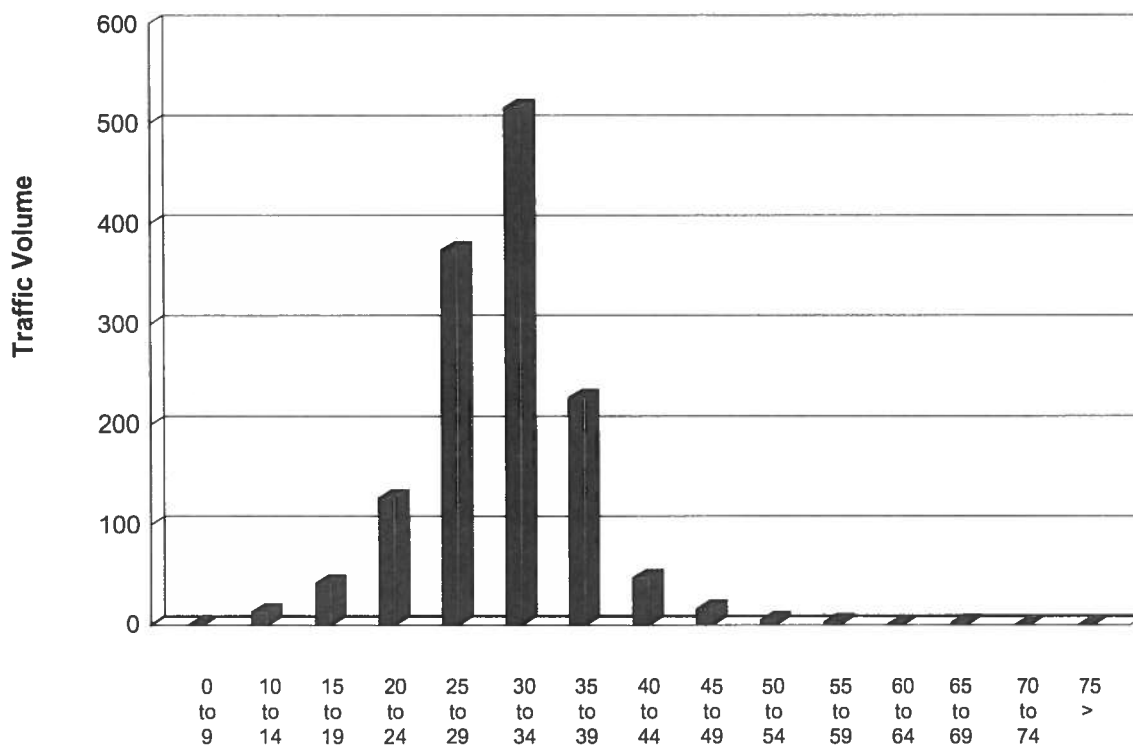
Report Totals:

0	12	42	147	450	218	39	19	11	1	3	0	1	3
---	----	----	-----	-----	-----	----	----	----	---	---	---	---	---

Speed/Volume Graph

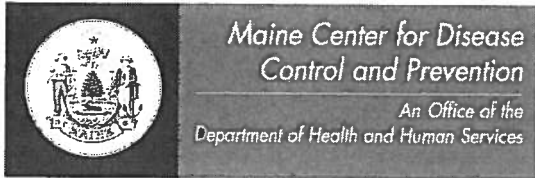
HI-Star ID: 1055	Begin: 07/08/2014 01:30 PM	End: 07/14/2014 01:30 PM
Street: Thompson Road	Lane: East	Hours: 144:00
State: ME	Oper: 800	Period: 30
City: Veazie	Posted: 30	Raw Count: 1374
County: Penobscot	AADT Factor: 1	AADT Count: 229

Speed/Volume Graph



Report Totals:

0	13	42	127	374	516	227	47	16	5	3	1	2	0	0
---	----	----	-----	-----	-----	-----	----	----	---	---	---	---	---	---



Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Department of Health and Human Services
Maine Center for Disease Control and Prevention
286 Water Street
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 287-8016; Fax: (207) 287-9058
TTY Users: Dial 711 (Maine Relay)

Tel. (207) 287-2070

Drinking Water Program

Fax (207) 287-4172

Emailed July 29, 2014

Dennis Cross
Orono-Veazie Water District

RE: Orono-Veazie Water District Compliance With Admin Consent Order (PWSID: ME0091210)

Dear Mr. Cross:

This letter is to inform you that Orono-Veazie Water District has met all terms of the November 4, 2013 Administrative Consent Order. In this Order, you, as the Superintendent and Water Supplier for the District, agreed that the final engineering report would be submitted to the Maine Drinking Water Program by December 31, 2013. You also agreed that the District would achieve compliance with the Stage 1 Disinfectants/Disinfection Byproducts Rule by September 30, 2015.

On December 13, 2013, our office received the engineering report for review, which was before the required deadline. As of February 13, 2014, the District successfully reported the running annual average for disinfection byproducts (DBP's) below the maximum contaminant level for five consecutive quarters. The requirement for returning to compliance with this DBP Rule requires four consecutive quarters of DBP's below the maximum contaminant level, so the District technically returned to compliance in 2013, well before the September 2015 deadline.

Congratulations on satisfying all terms of the Administrative Consent Order with our Program. The District is in full compliance with safe drinking water rules and regulations. Please call or email me with any questions. Thank you for your diligent commitment to serving safe drinking water.

Sincerely,

Tera R. Pare, J.D.

Enforcement Coordinator
Maine Drinking Water Program
11 SHS – 286 Water St, 3rd Floor
Augusta, ME 04333-0011
Telephone: (207) 287-5680
Email: tera.pare@maine.gov

cc: Jennifer Grant, Rychel McKenzie, Roger Crouse (Drinking Water Program)



Message

Fri, Aug 1, 2014 8:45 AM

From: "Dennis Cross" <dwcross@midmaine.com>

To: **Mark Leonard**

Subject: FW: Orono Veazie WD Compliance with DWP (ME0091210)

Attachments: Attach0.html / Uploaded File

8K

Letter for RTC Consent Order 7-29-14.docx / Uploaded File

898K

Mark

This is an email regarding the recent consent order from the Maine Drinking Water Program and the formal response is attached.

I wanted you and the council to be aware that Orono-Veazie Water District is well in compliance with all drinking water regulations and standards so that you might be able to share accurate information with any concerned citizens..

Dennis

From: Pare, Tera [<mailto:Tera.Pare@maine.gov>]**Sent:** Tuesday, July 29, 2014 3:19 PM**To:** Dennis Cross (dwcross@midmaine.com)**Cc:** Grant, Jennifer; McKenzie, Rychel; Crouse, Roger**Subject:** Orono Veazie WD Compliance with DWP (ME0091210)

Hi Dennis:

Attached, please find a letter congratulating your District on complying with the November 2013 Administrative Consent Order. Please let me know if you have any questions.
Take care, Dennis. Congratulations on a job well done.

Tera R. Pare, J.D.

Enforcement & Rulemaking Coordinator

Maine Drinking Water Program

Maine CDC

Dept. Of Health & Human Services

11 SHS - 286 Water St., Key Plaza, 3rd Floor

Augusta, ME 04333-0011

(207) 287-5680

11th Annual Crown of Maine Balloon Festival

CLASSIFIEDS | REAL ESTATE | JOBS | AUTOS | PUBLIC NOTICES | SPECIAL SECTIONS | MARKETPLACE

News and weather for: 04402 [change]

BDN Maine Bangor

Monday, Aug 4, 2014 Last update: 9:16 a.m.

TODAY 80° 64°
TUESDAY 81° 61°
CURRENTLY: 69° 7-DAY FORECAST

NEWS | POLITICS | BUSINESS | HEALTH | SPORTS | OUTDOORS | LIVING | FOOD | EVENTS | OPINION | OBITUARIES | BLOGS

News from your community: State | Arcostook | Augusta | Bangor | Down East | Hancock | Lewiston-Auburn | Mid-Maine | Midcoast | Penobscot | Piscataquis | Portland

Previous story:

« Bangor man accused of threatening woman, throwing her dog over balcony

Next story:

Morrill Post eliminates Franklin County at Legion state baseball tourney »

Orono council questions water district board about potentially harmful chemical levels



By Nok-Nai Ricker BDN Staff
Posted July 31, 2014 at 8:13 p.m.

ORONO, Maine — The level of one potentially harmful chemical in the town's water supply has gone down, but another has edged up.

The level of haloacetic acids exceeded acceptable limits in a recent test but still is in compliance with Environmental Protection Agency standards because the number is averaged over the last four quarters, according to Orono-Veazie Water District Superintendent Dennis Cross.

The test results and other community concerns about water quality were discussed at a town council meeting Wednesday night.

The level of haloacetic acids, known as HAA5, was tallied at 61 parts per billion during the [June 11 test at the Memorial Union](#) on the University of Maine campus collected by the Orono-Veazie Water District.

The EPA's limit is 60 ppb for HAA5, which includes monochloroacetic acid, dichloroacetic acid, trichloroacetic acid, monobromoacetic acid and dibromoacetic acid.

"That test is a high level for us," Cross said Monday, the day he received written questions sent to him by town council members who got them from concerned residents.

The Orono Town Council hosted a committee meeting Wednesday to get answers from the water district board regarding water quality questions.

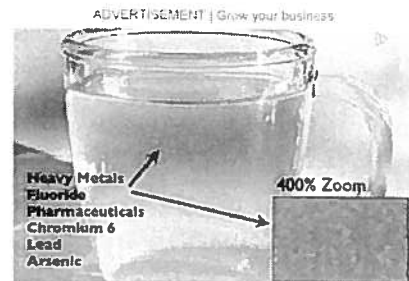
The test results state the HAA5 level is in "compliance" because, "We do it [calculate the quarterly data] on an annual running average," Cross said.

Haloacetic acids are a group of chemicals that are formed along with other disinfection byproducts, such as trihalomethanes or THMs, when chlorine or other disinfectants used to control microbial contaminants in drinking water react with naturally occurring organic and inorganic matter in water, [according to the EPA](#).



Courtesy of the Orono-Veazie Water District

The Orono-Veazie Water District's water purification and treatment plant on Penobscot Street in Orono.



Make Powerful Healing Water
Don't drink another glass of water until you see this. [Read more.](#)

News Blogs Living Sports Opinion

1. Police: 3-hour LaGrange standoff ends with officer-involved shooting
2. Man falls 60 feet while free-climbing in Acadia
3. Tea party activist, former Senate candidate Andrew Ian Dodge dies
4. LaGrange man, 49, killed by state trooper after 3-hour standoff
5. Police investigating Camden home invasion

BDN Maine Blogs

Be a BDN blogger | Browse BDN blogs

AFTER THE COUCH

Just like I've changed in four years, this blog is changing, too.

The EPA says people who drink water with higher than allowable levels of THMs or HAA5 over many years may have an increased risk of cancer.

Why Orono's HAA5 level was high in June is something the water superintendent couldn't answer.

The Orono-Veazie Water District exceeded the EPA's annual average 80 parts per billion limit for THMs in 2012 and took a dozen steps to reduce levels last year. The federal consent order was lifted in February after the 2013 THM levels were released and the average was 76 parts per billion. The June test showed a THM level of 55.9.

Even so, some residents are still concerned about safety issues with drinking and bathing in the town's water.

The water district already gained approval for a nearly \$300,000 loan from the Maine Drinking Water Program to test and purchase land for a new well. Negotiations for the land are underway but there are a lot of steps to be done beforehand, including testing for quality and volume, Cross said.

Orono has four drilled wells in a field north of 116 Bennoch Road that are just down the road from Old Town's three public wells, which are located near the junction of Bennoch Road and Spring Street.

When compared to Orono, "we have fewer organic components," which is why Old Town's THM levels are considerably lower, Frank Kearney Sr., Old Town Water District superintendent, said Tuesday.

Organic components include items such as decaying leaves, algae, and human or animal waste.

Orono's wells are closer to the river, the town has more dead-end roads that don't allow the water to circulate, and when the chlorine is added in the treatment process are the big differences between the two water supply systems, he said.

Old Town injects chlorine into the water about 10 minutes before it is filtered, which works for that community, but not for all, he said.

"Longer disinfection time often leads to higher THMs," Kearney said. "There is no easy answer."

The water from all four of Orono's wells is filtered and then treated with chlorine to protect against bacteriological contaminants, fluoride is added to promote dental health, and sodium hydroxide to reduce lead solubility, the Orono Veazie Water District's website states.

Some of the questions asked by residents concerned a well drilled in 2010 that was completed in 2011. Some letter writers asked why the "\$1 million well" was abandoned.

"We did not spend a million dollars drilling that well," Cross said. "We did a plant upgrade in 2010, which included drilling an addition well. We did not abandon that well."

The cost of the plant upgrade wasn't immediately available.

"The biggest reason we drilled it was for redundancy," he said. "We don't use all four of our wells at the same time. We wanted an additional well to use when we're doing maintenance on the others."

Residents also wanted to know about the possibility of building a new water filtering or treatment plant.

"There is a process that you could do to remove some of the organics in our source water but it's expensive," Cross said. "It's not only expensive to construct, but it's also expensive to operate."

"If we can locate a local source of water that [contains less] organics ... that would solve the problem," he said.

SEE COMMENTS →

Contact

Search BDN Maine

Search

POSTCARDS FROM A WORK IN PROGRESS

Conservatives continue to vote for candidates who are robbing us all blind!

THIS HANDMADE LIFE

Weight Loss is Not Always "THE" Goal.

ADVERTISEMENT | Grow your business

HOBBY LOBBY

**NOW HIRING
TEAMS NATIONWIDE**

**SUPER MILES
SUPER PAY
SUPER BENEFITS**



**CALL NOW FOR A
CAREER NOT A HOBBY**

888-408-8220 -or- CLICK HERE



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
MAINE REVENUE SERVICES
PROPERTY TAX DIVISION
PO Box 9106
AUGUSTA, MAINE
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

RICHARD W. ROSEN
ACTING COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
EXECUTIVE DIRECTOR

July, 2014

Municipal Assessors and Chairman of the Board of Selectmen:

RE: Preliminary 2015 State Valuation

Dear Municipal Official(s):

Enclosed you will find a copy of the preliminary 2015 State Valuation report for your municipality as prepared by a field representative of the Property Tax Division. This valuation represents the full equalized value of all taxable property in the municipality as of **April 1, 2013**. Please note that these figures are preliminary and are being forwarded to you at this time in order to provide for your review and allow time for any contribution of additional comments and/or pertinent data.

The State Valuation is compiled by determining, through field work and meetings with local officials, the approximate ratio of full value on which local assessments are made, and by then adjusting the local assessed values in accordance with the Rules of Procedure Used to Develop State Valuation (08-125 Chapter 201). State Valuation is a mass appraisal estimate of the 100% market value of all taxable property of a municipality and is established annually by the State Tax Assessor. The enclosed report is comprised of four (4) parts: the Sales Ratio Analysis; State Valuation Analysis (PTF303.4); Report of Assessment Review, a three (3) year comparison (PTF303); and Report of Assessment Review, informational review (PTF303.2).

If after reviewing this report you find any errors or inconsistencies, need clarification or simply wish to discuss the report, please call the Property Tax Division at 624-5600 or fax your concerns to us at 287-6396. Alternatively, you may contact your area field representative from Maine Revenue Service, Property Tax Division directly for the purpose of discussing any additional information pertinent to the preliminary state valuation.

The Proposed 2015 State Valuation Notice will be sent by certified mail on or before September 30, 2014.

Sincerely,

Mike Rogers,
Supervisor, Municipal Services

Property Tax Division
REPORT OF ASSESSMENT REVIEW



Municipality	Veazie		County	Penobscot (s)	
	2013	2014	2015		
1. State Valuation	225,350,000	226,950,000	226,600,000		
2. Amount of Change	(5,900,000)	1,600,000	(350,000)		
3. Percent of Change	-2.55%	0.71%	-0.15%		
4. Eff. Full Value Rate (line 6d/1)	0.018494	0.019707	0.017796		
5. Local Mill Rate 11-12-13	0.019	0.0205	0.0175		
6a. Commitment 2011-12-13	5,157,992	5,652,999	4,986,594		
6b. Homestead Reimbursement	44,340	50,387	43,084		
6c. BETE Reimbursement	51	1,754	2,319		
6d. Total (6a, 6b & 6c)	5,202,383	5,705,140	5,031,997		
6e. % change from prior year (6d.)	0.92%	9.66%	-11.80%		
	2012	2013			
A. Municipal Valuation	275,756,040	284,948,223			
Net Supplements / Abatements	(39,000)	(679,120)	Amount of Change		Percent of Change
Homestead (Exempt Valuation)	2,457,900	2,461,950			
BETE (Exempt Valuation)	85,560	132,500			
Adjusted Municipal Valuation	278,260,500	286,863,553	8,603,053		3.09%
B. Sales Information					
Sales Period Used	07/11 - 06/12	07/12 - 06/13			
State Valuation	2014	2015	Combined Sales Ratio		101%
# of Sales	31	31			
# of Appraisals					
Residential Study			Percent of Change		
Weighted Average	89%	102%			
Average Ratio	90%	101%	12.22%		
Assessment Rating	12	7			
Waterfront Study					
Weighted Average					
Average Ratio					
Assessment Rating					
Condominium Study					
Weighted Average					
Average Ratio					
Assessment Rating					
Certified Ratio	95%	100%			

STATE VALUATION ANALYSIS

Municipality	Veazie			County	Penobscot (s)	
Municipal Valuation - 2013	100%	Declared Certified Ratio			2015 State Valuation	
LAND			Ratio	Source		
Electrical Utilities (Trans & Dist)		13,480,300	100%	Bulletin #25	13,480,300	
Classified Farm Woodland		ac				
Classified Tree Growth	59	ac	7,150	100%	State Rates	7,147
Classified Farm Land		ac				
Classified Open Space		ac				
Commercial Lots		3,132,800	100%	Cert Ratio	3,132,800	
Industrial Lots		2,024,300	100%	Cert Ratio	2,024,300	
Residential Lots		14,717,640	101%	Combined Ratio	14,571,921	
Waterfront & Water Influenced Lots						
Condominium Lots						
Casco Bay Energy		4,117,000	100%	Industrial Ratio	4,117,000	
Tree Growth Roads		ac				
Waste Acres	62	ac	6,010	97/ Mun Avg	95/ac SR	5,890
# Undeveloped Acres	1,131	ac	2,686,500	2375/ Mun Avg	755/ac SR	854,020
			40,171,700		TOTAL LAND	38,193,378
BUILDINGS						
	# accts					
Commercial	23	8,461,300	100%	Cert Ratio	8,461,300	
Industrial	12	9,914,400	100%	Cert Ratio	9,914,400	
Residential		77,895,800	101%	Combined Ratio	77,124,554	
Waterfront & Water Influenced						
Condominiums						
Maritimes & Northeast Pipeline		1,111,200	151%	State Appraisal	736,401	
Casco Bay Energy		6,196,600	100%	Industrial Ratio	6196600	
			103,579,300		TOTAL BUILDINGS	102,433,255
PERSONAL PROPERTY						
	# accts					
Commercial		(5,059,700)	100%	Personal Property Ratio	(5,059,700)	
Industrial		6,589,123	100%	Personal Property Ratio	6,589,123	
Other						
Casco Bay Energy		139,667,800	100%	Personal Property Ratio	139,667,800	
			141,197,223		TOTAL PERSONAL	141,197,223
TOTALS		284,948,223				281,823,856
Adjustments (Net Abates/Supp)		(462,420)	101%	Combined Ratio		(457,842)
Adjustments (Comm., Ind. & Pers.)		(216,700)	100%	Cert Ratio		(216,700)
Homestead (Exempt Valuation)		2,461,950	101%	Combined Ratio		2,437,574
BETE (Exempt Valuation)		132,500	100%	Personal Property Ratio		132,500
ADJUSTED TOTAL		286,863,553				283,719,388
TIF ADJUSTMENTS		TIF Development Program Fund		999,482		(57,113,257)
NET w/ ADJUSTMENTS & TIF						226,606,131
STATE VALUATION						226,600,000

TIF Development Program Fund

STATE OF MAINE Sales Ratio Analysis - 2015 State Valuation

Municipality:

Veazie

County:

Penobscot (s)

2 Year - COMBINED STUDY

Weighted Avg =	102%	=	5,239,100	/	5,159,500
Average Ratio =	101%	=	21.31	/	21
Avg Deviation =	7	=	207	/	31
Quality Rating =	7	=	7	/	101%

Average Selling Price =

\$166,435

2013

Item No.	Class	Date of Sale Month Year	Book	Page	Map	Lot	Name	Selling Price	Assessed Value	Ratio	Dev.
1	R	7 2012	12885	216	10	49		135,000	106,000	0.79	22
2	R	7 2013	13273	214	11	39		260,000	214,100	0.82	19
3	R	10 2013	13359	317	6	26		155,000	130,800	0.84	17
4	R	5 2012	12831	284	11	38		307,500	293,500	0.95	6
5	R	8 2013	13292	81	3	31		165,000	157,200	0.95	6
6	R	7 2012	12893	302	1	3		92,000	89,600	0.97	4
7	R	11 2013	13399	150	13	31		200,000	194,900	0.97	4
8	R	5 2012	12815	234	10	57		128,000	125,500	0.98	3
9	R	5 2012	12830	272	4	43		112,500	110,700	0.98	3
10	R	6 2013	13221	242	10	16		150,000	147,700	0.98	3
11	R	12 2013	13422	47	8	8-8		83,000	81,200	0.98	3
12	R	7 2012	12896	217	9	14		230,000	228,700	0.99	2
13	R	12 2012	13041	273	6	27		140,800	138,700	0.99	2
14	R	10 2013	13352	101	8	8-19		74,000	73,500	0.99	2
15	R	7 2013	13262	35	7	67		166,500	167,300	1.00	1
16	R	2 2013	13108	127	12	6		305,000	308,000	1.01	
17	R	6 2012	12841	171	1	4		85,000	86,300	1.02	1
18	R	4 2012	12790	176	6	63		150,000	153,500	1.02	1
19	R	6 2012	12866	309	6	38		142,500	145,700	1.02	1
20	R	6 2012	12843	339	3	53		151,000	155,200	1.03	2
21	R	7 2012	12877	132	7	40		133,000	139,700	1.05	4
22	R	11 2012	13012	127	11	42		194,900	205,200	1.05	4
23	R	9 2012	12953	127	11	62		260,000	272,100	1.05	4
24	R	7 2013	13259	217	12	4		210,000	222,700	1.06	5
25	R	11 2012	13015	63	3	16		96,000	104,000	1.08	7
26	R	12 2012	13040	108	9	6		266,800	291,600	1.09	8
27	R	10 2012	12977	251	8	8-20		64,000	71,200	1.11	10
28	R	9 2012	12962	212	11	9		127,000	140,700	1.11	10
29	R	6 2012	12848	242	9	3		190,000	212,100	1.12	11
30	R	3 2013	13134	79	10	1		166,000	196,200	1.18	17
31	R	1 2013	13085	45	6	10		219,000	275,500	1.26	25

Business Equipment Tax Exemption Audit

County: Penobscot (s)

Date: 6/19/2014

Municipality: Veazie

Municipal Official: Ben Birch - C.M.A.

Municipal Valuation - 2013

2015 State Valuation

	<u>Excellent</u>	<u>Good</u>	<u>Adequate</u>	<u>Unsatisfactory</u>
1. Availability of application(s) for inspection during audit?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Application(s) signed for/approved by assessor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Equipment date(s) of purchase and/or date(s) put in service meet program guidelines?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Item description(s) sufficient to reasonably determine eligibility under program guidelines?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Purchase price(s) listed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Depreciation schedule(s) evident and employed uniformly?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Complete reporting of BETE value(s) in Commitment Book, MVR and Tax Rate Calculation Form (including enhanced reimbursement forms when applicable)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comment(s): Looks good.

Signature: _____

Byron D. Tibbetts

Field Rep.

Property Tax Division

REPORT OF ASSESSMENT REVIEW

Municipality

Veazie

County

Penobscot (s)

I. Valuation System

A. Land: Tax Maps by

Undeveloped Acreage

Sewall

\$500.00 - \$5000.00

Road Frontage

House lots

\$25,000 - \$45,000

Date:

1989

Undeveloped Lots

80 % of house lot value

Water Frontage

Other

Waste \$100.00 Acre

B. Buildings : Revaluation By:

Robert Duplisea 2013

Computerized Records

TRIO

C. Personal Property:

Assessed? Y/N

Y

Is Cert Ratio Applied? Y/N

Y

Method Used:

C.L.D.

II. Assessment Records / Condition

Valuation Book

Very Good

Property Record Cards

Very Good

Veteran Exemption Forms

Very Good

Tree Growth Forms

Very Good

Farm Land Forms

N/A

Open Space Forms

N/A

III. Supplements and Abatements

Supplements: Number Made

1

Abatements: Number granted

28

(excluding penalties)

Value Supplemented

38,600

Value Abated

(717,720)

IV. Statistical Information

Number of Parcels

872

Taxable Acres

1,659

Population (2010)

1,919

Land Area

2,003

Bog/Swamp

V. Assessment Standards

Standards Ratio

126.70% = (2013 Municipal Valuation / 2014 State Valuation)

Assessment Quality: Combined

7

Comments or Plans for Compliance:

Revaluation for 2013 tax year.

VI. Audit Information

Municipal Official providing data:

Ben Birch - C.M.A.

Date(s) of Field Audit:

6/19/2014

VII. Office Review

Recommended by:

Byron D. Tibbetts

Field Rep

Checked by:

Approved by:

Mike Rogers

7-17-14

Copies Mailed: (date)

7-29-14



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

DATE: August 4, 2014

TO: Members of the Workers Compensation Fund and the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 22, 2014 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose contributions are greater than \$25,000 annually, whose 2013 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 7.5% dividend. Continuing members whose contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2013, will also receive a 7.5% dividend. All losses are valued as of June 30, 2014.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 22, 2014 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2012 to June 30, 2013, calculated and valued as of June 30, 2014. Continuing members whose participation began on July 1, 2008 or prior will earn a 5.39% dividend and members who joined after July 1, 2008 will receive a 4.39% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. You are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool. Therefore, if you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,199,223. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Good management practices and sound loss prevention measures on the part of all of the members have contributed to the success of these programs. Your entity is a big part of this success.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.



Message

Fri, Aug 8, 2014 9:16 AM

From: Comstock Jamie <jamie.comstock@bangormaine.gov>
To: "sbost@brewermaine.gov" <sbost@brewermaine.gov>
 "townclifton@aol.com" <townclifton@aol.com>
 "townofeddington@roadrunner.com" <townofeddington@roadrunner.com>
 "crookerm@glenburn.net" <crookerm@glenburn.net>
 "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>
 "raymondr@hermon.net" <raymondr@hermon.net>
 "townoflevant@roadrunner.com" <townoflevant@roadrunner.com>
 "townclerk@uninets.net" <townclerk@uninets.net>
 "orrringtonmanager@ne.twcbc.com" <orrringtonmanager@ne.twcbc.com>
 Mark Leonard "sophiew@orono.org" <sophiew@orono.org>
 "mmyatt@bangorhousingauthority.org" <mmyatt@bangorhousingauthority.org>
Cc: "Yasner, Sara" <sara.yasner@bangormaine.gov>

Subject: Penobscot County Community Food Council

Attachments: Attach0.html / Uploaded File

7K

Hello—

There is a burgeoning effort in Penobscot County to figure out ways to make nutritious food more accessible for people by establishing a Community Food Council. There are several Community Food Councils already in existence in Maine, all working to better connect people and systems with local food sources.

I wanted to extend a personal invitation to each of you to attend one of two meetings taking place at **Food and Medicine in Brewer, Maine on September 29th** to discuss these efforts. Two meetings will be offered in order to increase accessibility and attendance (so you do not need to attend both; they will be essentially the same).

The first meeting will take place from 9am to 11:30 am and the second will be 6pm to 8:30pm. We invite you to come a half hour before the meeting of your choice to have either breakfast or dinner and settle in. Childcare will be available at both meetings.

The agenda for the meetings will include hearing from other Maine Food Councils about their formation and first steps, discussion, and then time for breakout groups to talk about potential outcomes, next steps, and planning the next meeting. We will send out more information closer to the event, but we will ask everyone to come to the meeting having thought about some of these things ahead of time so that we can help organize the discussion and breakout sessions. I know that food issues directly affect the people you serve in your communities and we are all looking for ways to help people access nutritious food. If you are interested in the effort but unable to attend please let me know and I can add you to the mailing list so you can receive updates.

If you *are* able to attend please send an email RSVP to Sara Yasner at sara.yasner@bangormaine.gov and you will be added to the list. Please also feel free to forward this invitation to another representative within your organization.

I appreciate your consideration of this invitation,



Reminder & Update to Member Communities

- A few weeks ago, we reached out to member communities to provide more information about the planning that is underway for the expiration of our contract with PERC in 2018.
- We discussed how the PERC facility will no longer be an affordable solution for our communities and what we need to do to replace it. Our goal is to support waste reduction and recycling while limiting the exposure of our towns to steep tip fee increases, unpredictable fee fluctuation, trash delivery guarantees and shortfall penalties.
- At the July meeting, the MRC Board previewed an exciting new technology for diverting 80 percent or more of incoming waste to marketable products – a system we hope to have in place by 2018.
- This plan involves permitting a secure landfill to take the portion of waste from this facility which cannot be processed for recycling, similarly to how PERC currently landfills its front-end process residue (which cannot be incinerated) as well as its ash following incineration.
- As part of this effort, we have submitted an application to the Maine DEP for a Public Benefit Determination and have asked members to inform the state of their support for this effort.

Letters of support from member communities are critically important.

Demonstrating the support of our member communities is essential to secure the DEP's approval for a Public Benefit Determination. We have attached a few samples that member communities have already sent for your use.

Please Send Letters To:

Karen Knuuti
Maine DEP Regional Office
106 Hogan Road
Bangor, ME 04401
E-mail: karen.knuuti@maine.gov

Please Copy Letters To:

Greg Lounder
Municipal Review Committee
395 State Street
Ellsworth, ME 04605
E-mail: glounder@mrcline.org

Come and learn more about the plan the MRC member communities have expressed support for and how it will advance MRC's mission.

We will be holding a series of regional information meetings for member communities to attend and learn more about our plan. Please join us at one of these three events if you're available:

REGIONAL INFORMATION MEETINGS

Wednesday, August 13 @ 6:00 p.m. – Rockland City Hall, Council Chambers – 270 Pleasant Street, Rockland

Monday, August 18 @ 6:00 p.m. – Orono Town Office, Council Chambers – 59 Main Street, Orono

Wednesday, August 20 @ 6:00 p.m. – Medway Middle School, Cafeteria – 25 Middle School Drive, Medway

Questions or concerns? Contact Greg Lounder at glounder@mrcline.org or 207-664-1700.

Town of Veazie

August 4, 2014

Ms. Karen Knuuti, Project Analyst
Maine Department of Environmental Protection
106 Hogan Road, Suite 6
Bangor, Maine 04401

Ref: MRC's Application for DEP Public Benefit Determination

Dear Ms. Knuuti,

Please let this letter serve as a letter of support for the Municipal Review Committee's (MRC) plans to take steps to further develop a potential integrated solid waste management and resource recovery facility after March 31, 2018.

As a charter member of the MRC the members of the Veazie Town Council signed a resolution on January 13, 2014 supporting MRC with the advancement of the post 2018 planning process. A copy of this signed resolution is attached for your review.

I'm aware that the first step in developing an integrated solid waste management solution is for MRC to obtain DEP approval for its pending application for Public Benefit Determination. I urge you to approve this application so that MRC can continue its efforts.

If you have any questions, concerns or comments about the Town of Veazie's support of MRC's efforts please don't hesitate to contact me. I can be reached via email at mleonard@veazie.net or by mailing or calling me at the address/phone number listed below.

Sincerely,



Mark Leonard
Town Manager

CC: Greg Louder, Executive Director
Municipal Review Committee
395 State Street
Ellsworth, Maine 04605

Jamie

Penobscot County Community Food Council Meeting

September 29, 2014

9-11:30 am

or

6 – 8:30 pm

Food and Medicine

20 Ivers Street, Brewer, Maine 04412

989-5860

***Note: I will be out on vacation and not checking email or phone messages from Monday, August 11th through Monday, August 25th

Jamie Comstock

Health Promotion Manager

Bangor Public Health and Community Services

A Local Healthy Maine Partnership

103 Texas Avenue

Bangor, Maine 04401

Office: 207-992-4466

Fax: 207-945-3348

www.BangorPublicHealth.org

The Town of Veazie has been working with the Town of Orono to plan a vibrant and viable after school program for the 2014-2015 school year. We are exploring a possible partnership with University of Maine Recreation Center to offer a program on campus three days a week and two days a week off campus in Orono. We have been working with the busing company and currently the plan is to have the Veazie participants bused from the Veazie Community School to the facilities in Orono where at the end of the day they would need to be picked up. In order to contemplate offering such a diverse and high quality program, the communities need to have a combined minimum number of 25 average daily participants. If you are planning on using this service for the upcoming year, we are asking you to please let us know of your intentions to do so no later than Friday, August 15, 2014 so we can move forward with planning for Orono and Veazie's after school needs. Please send your confirmation of participation message to Manager Leonard @ mleonard@veazie.net. Once we are sure about our numbers we will provide further information. Please let Manager Leonard know before August 15th. Thank-you

NOTICE OF INTENT TO FILE

Please take notice that the Penobscot River Restoration Trust with a mailing address of 3 Wade Street, Augusta, Kennebec County, Maine c/o Scott D. Anderson, Esq. (telephone number 207-253-4540) intends to file an application to amend its Maine Waterway Development and Conservation Act permit with the Maine Department of Environmental Protection pursuant to the provisions of 38 M.R.S.A. §§ 630-637 (and any related regulations). The application is for the removal of the "A Station" powerhouse at the Site of the former Veazie Dam in Veazie, Maine.

A request for a public hearing or a request that the Board of Environmental Protection assume jurisdiction over this application must be received by the Department, in writing, no later than 20 days after the application is found by the Department to be complete and is accepted for processing. A public hearing may or may not be held at the discretion of the Commissioner or Board of Environmental Protection. Public comment on the application will be accepted throughout the processing of the application.

The application will be filed for public inspection at the Department of Environmental Protection's office in Augusta, Maine during normal working hours. A copy of the application may also be seen at the municipal office in Veazie, Maine.

Written public comments may be sent to the Department of Environmental Protection's, Bureau of Land and Water Quality, Attention Kathy Howatt, 17 State House Station, Augusta, Maine 04330

